

Commissioners:

R. JACK MCKERNAN  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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**Minutes of the Meeting of  
August 25, 2016  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner McKernan - Present  
Commissioner Mussare - Present  
Commissioner Mirabito - Absent

Solicitor Smith - Present

**1.0 OPERATIONS**

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:04 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. McKernan and seconded by Mr. Mussare and passed (2-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

- 2.1 ENACT ORDINANCE 2016-02. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (Mussare-yes; McKernan-yes; 2-0), enacted Ordinance 2016-02 for the guarantee of the Lycoming County Water & Sewer Authority (LCWSA) Bond refinancing.

Christine Weigle, Executive Director of the LCWSA explained this is an advance refund to save money. The savings will allow the authority to manage costs going forward.

Chris Brewer explained the savings and reduction of debt service. He added this does not extend the county's risk.

Mr. McKernan said that the term was not being extended.

Mr. Mussare said the history of the Montoursville Regional Sewer System is important.

Christine Weigle provided numbers as to the fees that different areas are paying.

2.2 APPROVE PSA WITH AARON BIICHLER. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved professional service agreement with, Aaron Biichle Esq for Conflict Attorney services not to exceed \$35,000 annually effective September 1, 2016.

2.3 APPROVE PURCHASE OF IT EQUIPMENT FOR WDGC. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved purchase of IT equipment for the White Deer Golf Course(WDGC) in the amount of \$20,506.25.

2.4 APPROVE MOU WITH LCHA. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved memorandum of understanding with Lycoming County Housing Authority (LCHA) for environmental review.

Dave Frederich from LCHA explained that SEDA COG does the reviews, the county is just the responsible entity. Merilyn Severson, Executive Director, was also present.

2.5 APPROVE PURCHASE FROM LEZZER COMMERCIAL DOOR. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved purchase from Lezzer Commercial Door in the amount of \$10,929.20 for the main entrance doors at Pre-Release Center.

2.6 APPROVE PURCHASE FROM CBEC. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved purchase from Cleveland Brothers Equipment Company, Inc. (CBEC), for 1- New 2016 Caterpillar D6T LGP Track Type Tractor with accessories, with the trade-in for the total amount of \$373,475.

2.7 APPROVE FMA GRANT AGREEMENT. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved 2015 Flood Mitigation Assistance (FMA) Grant Program agreement with PEMA in the amount of \$1,233,850.

Mr. Mussare asked how the Louisiana Flooding will effect FEMA overall.

Josh Schnitzlein explained that FEMA has contingencies built in for these types of events.

Mr. Mussare asked if the rates could go up.

Mr. Schnitzlein replied that this is an isolated incident so no.

Mr. McKernan asked if the homeowners whose homes this grant will buyout have already agreed.

Mr. Schnitzlein said yes.

2.8 APPROVE PSA WITH DR. FRAILEY. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved professional services agreement with Dr. Gregory R. Frailey for LTS Regional Medical Director not to exceed \$2,000/annually.

Wendy Hastings explained this is grant funded through the Department of Health.

2.9 APPROVE PERSONNEL ACTION. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved the following personnel action:  
PCD - David L. Hubbard as full time replacement Zoning Officer - Pay grade 6 - \$32,001.58/annually effective 9/11/16

2.10 ACCEPT HR REPORT. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), accepted the Human Resources report through 8/31/16.

**6.0 PUBLIC COMMENT.** Mr. McKernan opened the floor to public comment and the following were received:

Scott Miller of Tucker Street in Williamsport said that the trees and brush along I-180 block signage and that should be cleared. He also said that out 87 there is a problem with pooling water on the road way that needs to be addressed.

Mr. Miller also said that there needs to be not only bike paths in town, but throughout the countryside.

Mr. Mussare announced that the Commissioners are attending a sentencing in Judge Lovecchio's courtroom regarding DUI and 24/7 program. He would like public input on an additional bail release officer request from APO.

Mr. McKernan explained the purpose of the 24/7 program.

Frank Steckel of Williamsport detailed his ongoing issue with the APO. He provided a 70 page complaint to the court administrator's office a month ago. He feels his civil rights are being violated and he is being intimidated by sheriff deputies.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, August 30, 2016.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Mussare and seconded by Mr. McKernan and passed (3-0), adjourned the Commissioners' Meeting at 10:38 a.m.